

EDU 2.5 On-Line Testing

HOW TO SET UP YOUR WEBTESTING ACCOUNT

Using your World Wide Web software manager (Navigator, Explorer, etc.), go to this address and find your class:

<http://calculus.unl.edu/edu/classes/>

FIRST TIME:

Under "Class Locator" scroll down the list of classes until you find yours, and click on the link at right. This will take you to a screen that says "Class Homepage" with the course name and your instructor on the right. The student menu is at the left. [Bookmark this on your own computer.]

Click "Register for this class" and follow the instructions. You will need to type in your full name, ID number, and e-mail address; then enter a user name and password. We recommend that you use your Blackboard user name and your student ID number as a password because it is easy to remember.

Review the data you entered. If correct, click "OK". If incorrect, correct the data.

You will need your user name and password every time you do homework or take an hour exam.

NOTE: you are automatically assigned a user name and password for the Blackboard web site. You must set up your own separate account for EDU 2.5

EDU/DIPLOMA: **<http://calculus.unl.edu/edu/classes/>**

Once you have created your account for the class, you may access your On-line Homework from almost any computer (Mac or PC) via the Internet, 24 hours a day, 7 days a week. Your computer will work best if you have the latest version of Java installed (see below), and if you use Internet Explorer (Microsoft) to access the web. In some cases, assignments will work better from on-campus computers.

The EDU system automatically reports your grades for On-line Homework to your professor's electronic gradebook. You may check your grades yourself at any time, as well as review your previous assignments.

IMPORTANT: If you have trouble accessing the EDU server, or if a problem occurs while you are taking an exercise, e-mail your professor immediately with specific information about what happened and when it occurred. If the system gives you an error code or message, please copy and send it to your professor.

RECOMMENDED HARDWARE AND SOFTWARE

EDU 2.5 will perform best if you use the following.

PC: operating system – Windows 98, 2000, or XP

Browser – Internet Explorer 6, or Mozilla 1.2.1 or higher.

MAC: operating system – OS X

Browser – Netscape 7.0, or Mozilla 1.2.1 or higher

HOW TO FIND A CAMPUS COMPUTER LAB

You may find it better to use a campus computer lab to access the system, rather than your own personal computer. To locate the best one for you, point your browser to **www.unl.edu/cmplabs/ITG_lab_labs.htm**

HOW TO UPGRADE YOUR JAVA VERSION

Point your browser to **<http://www.java.com/en/index.jsp>** (click the free download link to the right).

ACCESSING YOUR ACCOUNT AFTER THE FIRST TIME:

You will NOT need to register again.

On the Student Menu, click on the desired exercise in the window under "Select an assignment", then "GO".

Type in your Login Name and Password and click "ENTER" to enter the system.

Click "Forward" to get to the next question. You may also go "Back" to check previous answers.

When you have finished all questions click "Grade" to find your score or view the corrected test.

Exit by clicking "Home" or by quitting your web application.

DOES AND DON'TS FOR ON-LINE EXERCISES

* Avoid last-minute attempts to rush through an exercise just before the deadline for your assignment. If everyone else is doing the same thing, the server may lock up and kick you all out. Budget your time so you can complete the exercises well before the deadline.

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- * For ANY problem that interrupts an exercise or keeps you from finishing one, please e-mail your professor with the details as soon as it happens. Because the system tracks users and saves all attempts, she can verify that you had a problem. If you send bug reports or details from the error screen, the System Administrator may be able to fix the problem.
- * In registering for any computer-based activity, be aware that most applications are case-sensitive. If your "CAPS LOCK" is engaged, the system may not work. If you use a capital letter in your log-in the first time, you must always use the capital letter.
- * Choose passwords that are easy to type. Beware of reversing numbers or letters in adjacent or complementary locations on the keyboard (such as "e" and "i", "m" and "n"). The first time you give your password, type it correctly the first time; the software will think any misspelling is intentional.

TROUBLESHOOTING COMMON PROBLEMS

- * Forgot your password?
From the class homepage, click on the phrase just under the assignments box "Review past results or change password". The next screen shows a "View past results login" with a link below it that says "Forgot your password? Click [Here](#)." Click and the system will e-mail your password to you.
- * Computer locks up or "freezes" while you are in the middle of an exercise.
Shut down your computer and restart it. Return immediately to the Class Homepage and log in again. The system should ask you if you wish to resume the interrupted activity or start a new one. Tell it to resume. It should have saved your exercise for you. Remember that the clock keeps running on timed exercises so if you delay you may run out of time.
- * System seems to run slowly or refuses to load images.
 - a) This usually signals a memory problem. Try shutting down all other active programs and windows to free up some memory. If this does not help, consider switching to a computer with more memory.
 - b) Sluggishness may result from a bad connection, such as from an older modem or a rural location. If download problems persist, you may find it helpful to use a campus-based computer lab.
- * You get an error report when entering the system or while doing an exercise.
Page down to the bottom of the screen and click "see details". Highlight the text that pops up with your mouse, then press "control c" to copy it (if on an IBM/clone). Go to your e-mail application, paste the text in ("control v"), and send it to your professor.