

# How to Enroll in Hidden Courses

Updated 11/23/11

The screenshot shows the MyRED Student Portal interface. At the top left is the MyRED logo. Below it are tabs for Student, Applicant, Employee, and Welcome. A navigation bar contains links for Enrollment, Student Account, Financial Aid, Records, and Additional Services. On the left, there are sections for Messages, Holds, and To Do List. The main content area shows 'Alerts (0)' and 'My Enrollment' for the Fall 2011 term. Below this is a table of 'Enrolled Classes' for the Regular Academic Session (Aug 22 - Dec 16). The table has columns for Course ID, Section, Type, Day, Time, Location, Credits, and Inst. Mode. One row is visible: ADPR-860 003 LEC R 05:30:PM-08:20:PM ANDN-30 CITY 3 P. On the right, there is a 'Manage' section with a link for 'Enroll in Classes' and a 'View' section with links for Enrollment Dates, My Classes, Schedule as Calendar, Holds, Shopping Cart, and Class Search.

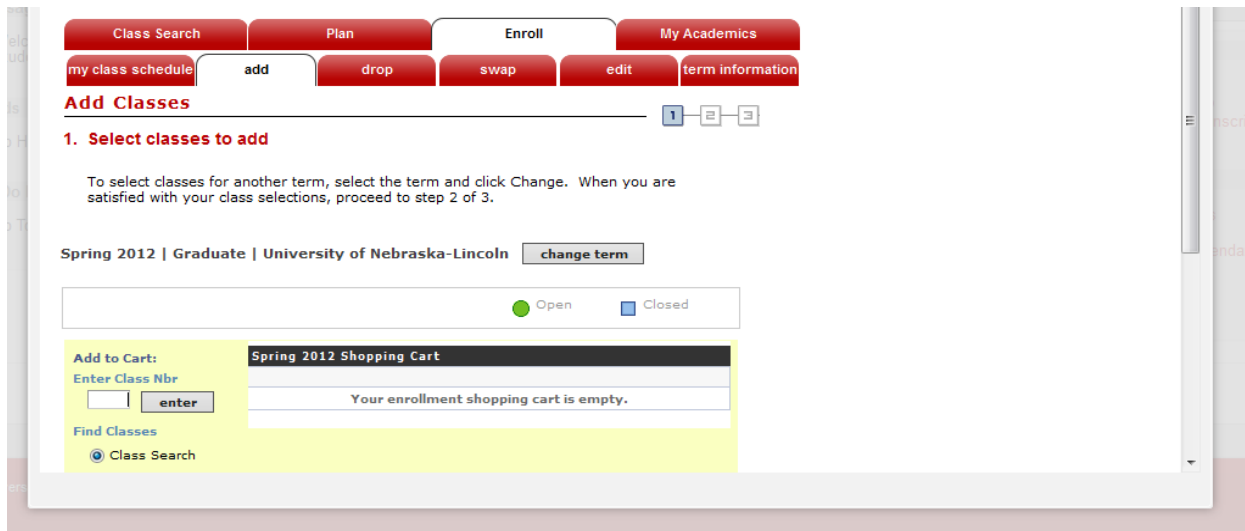
1. Login to MyRed. The Student tab should display the Enrollment tab.
2. Click on **Enroll in Classes** on the right-hand side under Manage.

The screenshot shows the 'Add Classes' page in MyRED. At the top, there are navigation tabs: Class Search, Plan, Enroll, and My Academics. Below these are buttons for my class schedule, add, drop, swap, edit, and term information. The 'Add Classes' section has a progress indicator with three steps, the first of which is active. Below this is the 'Select Term' section, which contains a table with the following data:

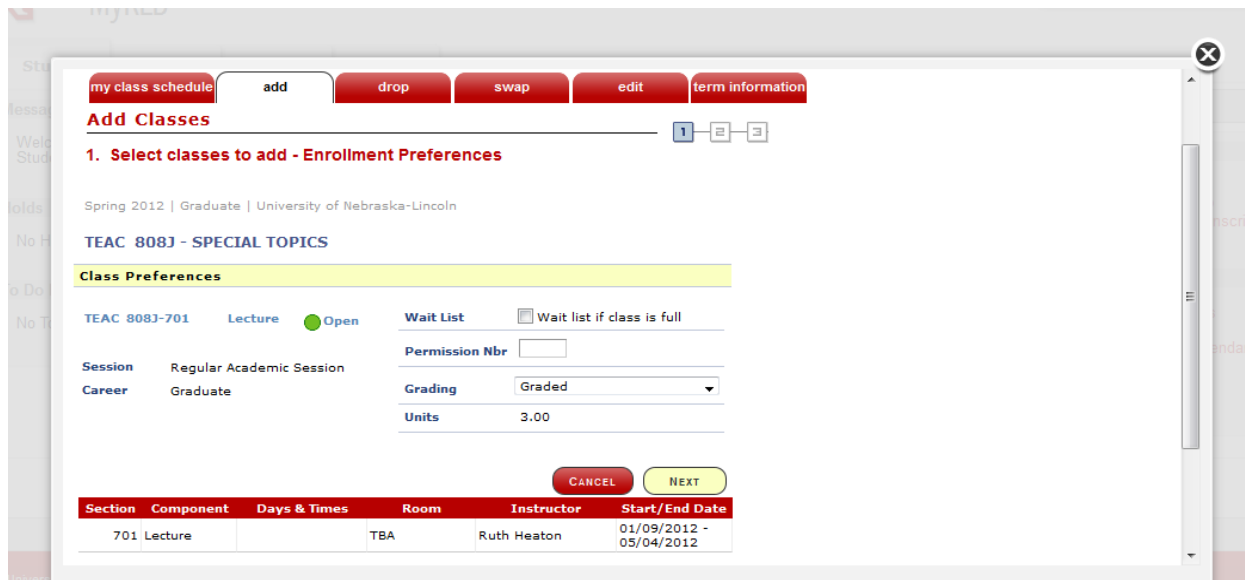
Term	Career	Institution
<input type="radio"/> Fall 2011	Graduate	University of Nebraska-Lincoln
<input checked="" type="radio"/> Spring 2012	Graduate	University of Nebraska-Lincoln

Below the table is a yellow 'CONTINUE' button.

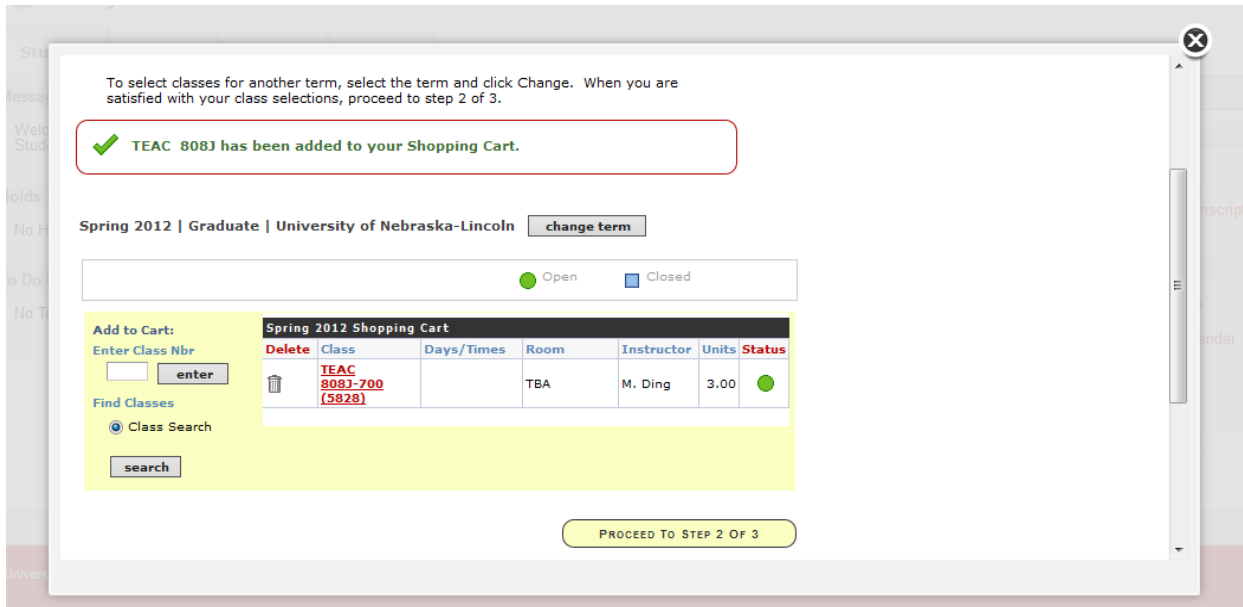
3. Click on the proper term and hit Continue.



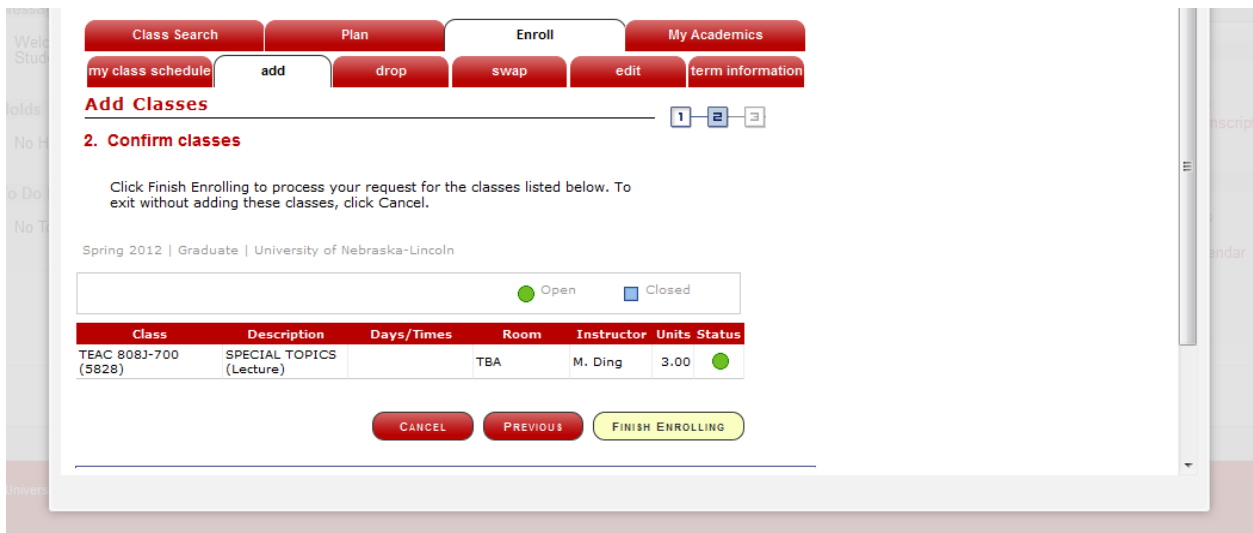
4. Enter the Class Number in the yellow section and hit Enter.



5. Your course should appear. Be sure the Section Number is correct. Click on **Next**.



6. Click on **Proceed to Step 2 of 3.**



7. Click on **Finish Enrolling.**

8. If you have any issues, email us at [nebraskamath@unl.edu](mailto:nebraskamath@unl.edu) or call 402-472-9312.